



DUTIES OF CHILD WELFARE OFFICER

Name of official: Refer SSBA Management Team list.

Responsible to: SSBA Management Committee

MAIN DUTIES

1. To ensure that BADMINTON England's Child Protection Policy and Implementation Procedures work in practice.
2. To assist BADMINTON England to fulfill its responsibilities to safeguard children and young people at association level.
3. To assist BADMINTON England to implement its child protection plan at association level.
4. To act as the first point of contact for coaches, volunteers, parents and children/young people in badminton where concerns about children's welfare, poor practice or child abuse are identified, and to pass these concerns on to the appropriate person or organisation.
5. To be the first point of contact with the BADMINTON England Lead Child Protection Officer.
6. To implement BADMINTON England's reporting and recording procedures.
7. To maintain contact details for local Social Services, the Police and know how to obtain Area Child Protection committee guidelines.
8. To promote BADMINTON England's best practice guidance/code of ethics and conduct within the club.
9. To sit on the association's Committee and attend SSBA meetings.
10. To promote and ensure adherence to BADMINTON England's child protection training plan.
11. To promote and ensure confidentiality is maintained.
12. To promote anti-discriminatory practice.
13. To facilitate the Criminal Records Bureau Disclosure process within the association.

SIGNED: 

DATE: 06/01/18

NAME: EDWARD TWISSIE

POSITION: SSBA Chairperson